**Sacrament of Confirmation – Preparation Program Description**

Candidates in the Confirmation program at Prince of Peace Parish must be at least in their junior year of high school. In this program, candidates will develop and strengthen their relationship with their Lord Jesus Christ, while learning how to apply our Catholic values in areas of Creed, Morality, Liturgy & Sacraments, and Prayer for the world we live in today.



We ask that candidates enter the Confirmation process with an open mind and heart.

The decision to be confirmed belongs to the youth.

**Requirements for the 2025 Confirmation Program**

What follows are the requirements Confirmation candidates must complete to receive the Sacrament of Confirmation. ***All requirements must be completed to receive the Sacrament of Confirmation.***

**Attend Classes**

Confirmation Candidates should be present at all scheduled classes. These classes are required by the Diocese of Green Bay.

* Attending weekend Mass is also part of Confirmation preparation.
* If you are not able to attend, please contact Neil Saindon, Youth and Young Adult Minister, 920-468-5718 ext. 112 or email [nsaindon@popgb.org](mailto:nsaindon@popgb.org).

***Make up work will include a written paper when any class is missed.***

**Turn in Baptismal Certificates**

Prince of Peace must have a baptismal certificate on file for every candidate going through the Sacrament of Confirmation. If the candidate was baptized at Prince of Peace, the baptismal certificate will already be on file. **If the candidate was not baptized at Prince of Peace, it is their responsibility to get a copy of their baptismal certificate to our Parish Office.** Baptismal certificates are due by June 15, 2025. To request a copy of a certificate, call the office of the parish where the baptism took place and ask that a copy of the baptismal certificate be sent to Prince of Peace, Attention: Confirmation. Baptismal certificates can be emailed to [nsaindon@popgb.org](mailto:re@popgb.org) or mailed to Prince of Peace Catholic Community, 3425 Willow Road, Green Bay, WI 54311.

**Choose a Confirmation Sponsor**

Each candidate will select a Confirmation sponsor. Sponsors must be:

* At least 18 years old
* A confirmed and actively practicing Catholic
* Not the candidate’s parent

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Description automatically generated**This person should be someone you respect and is a good role model. Please select a sponsor, have them complete the Confirmation Sponsor Commitment form, and return it to the Parish Office by June 15, 2025. Please spend some time together on a spiritual experience. We strongly suggest that the candidate and sponsor attend Mass together and discuss what the Sacrament of Confirmation means in your life as a Catholic. Sponsors are expected to attend the Confirmation practice if one is held. The date of this practice has not been set so stay tuned.

**Participate in a Confirmation Interview**

Candidates will participate in a Confirmation interview with Deacon Jeff. The interview is an opportunity for candidates to pause and reflect on their sacrament preparation and on where their path towards deepening their faith is going beyond the sacrament. Interviews will be scheduled in September and a sign up will come via email.

**Write a Saint Biography**

Candidates are required to choose a Confirmation name. Whether this is their own name or a favorite saint, we ask that they explore how this holy person (this saint) offers them witness to walk more closely with Christ. This is a personal reflection, not a research paper! However, you are expected to use reliable sources when seeking information. A format with additional details is provided at the end of this packet. Saint biographies are due June 15, 2025.

**Participate in a Confirmation Retreat**

Every candidate must participate in a day-long retreat. **The retreat will be facilitated by Spiritus at Prince of Peace, typically on Saturday in September (to be determined).**  **This is a day retreat Confirmation candidates cannot miss; if a candidate *cannot make the retreat, they must find a different retreat to attend at a different parish.*** Candidates cannot be confirmed without the retreat. Lunch will be provided for the students and for anyone that would like to assist as a chaperone.

**Write a Letter to the Bishop**

All candidates will write a letter to the Bishop formally requesting the Sacrament of Confirmation. The letters are to be written at home. A format is provided at the end of this packet to help with the process. The letter is due June 15, 2025.

**Complete Service Hours**

Serving others is a critical component of Catholicism. Therefore, all Confirmation candidates are required to complete 10 hours of service outside of the Confirmation program. The requirement is as follows:

* Serving the Church – 5 hours required. Ideas include: Helping in class on Wednesday nights between 5:30-8:30pm, running A/V equipment during 4:30 pm Mass, at weddings, or funerals, reading at Mass, helping at a church event, call the parish office for volunteer opportunities, assisting at Gospel time during the 10 am Mass, and being a server, greeter or usher at Mass. You are expected to dress appropriately for the event you attend. Shorts, sandals, sweats and t-shirts are not to be worn when assisting with the Mass.
* Serving the Community – 5 hours required. Ideas include: volunteering at Paul’s Pantry or the Salvation Army, tutoring younger students, serving a meal at the NEW Community Shelter, activities at your school, assisting someone in your neighborhood with a difficult task (shovel snow for the elderly, etc.).

There is also a single event option: If students choose to work in a consecutive event equaling an 8-hour service project, this can count as both your Church and Community service hours, regardless of which category it falls under. Service hours must be complete, and the Service Requirement form must be submitted by Dec 15, 2025. The Service Requirement form is attached and is also available on the Religious Education page at popgb.org.

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Description automatically generated**Family’s last name (Please print clearly):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*\*\*Copy to turn in to RE Staff\*\*\***

**Prince of Peace Covenant**

In signing this covenant, our family understands that student behavior reflects the value of living out our Catholic faith and helping students and others to grow as Christians. Our family agrees to the follow the rules and guidelines set by the Prince of Peace Religious Education program:

Behaviors that show we are Christians and promote a positive classroom environment:

* Respecting classmates and adults through attentive listening, valuing others’ opinions, keeping hands to self, wearing appropriate clothing to class, and expressing kind words.
* Participation in class and special events each week through attendance, contributing to class discussions, and maintaining a positive attitude.
* Keeping focused during class, especially by storing cell phone in pocket. At times, students may be asked to use their phones for research.
* Knowing that drugs, alcohol, tobacco, tobacco-like products such as e-cigarettes, or any type of weapons are not allowed in the building or on the property. The police will be contacted, should a student be found in possession of any of these items.
* Respecting the sacredness of the church by entering quietly and walking.

Respect for the parish staff, volunteer catechists, and other students is the expectation. However, if students make poor choices, redirection to correct their behavior will help them to grow as a more faithful member of the church community.

Most poor choices can be redirected via a verbal warning from the catechist.

However, if further behavior instruction is needed, a plan will be formed with a religious education coordinator and/or Deacon Jeff. Parents may be called and asked to pick up their child or asked to sit with their child during class.

Note: Further explanations of the Covenant can be found in the 2025-2026 Religious Education Family Handbook.

I understand that the purpose of this covenant is to allow for a safe, positive learning experience to grow deeper in faith. By signing this covenant, I agree to talk to my child(ren)/dependents, and as a family, respect and uphold the rules and conditions set forth by the Religious Education staff and Prince of Peace.

**By signing this covenant, I agree to the policies and procedures that are explained in this handbook.**

Parent signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_

Children’s names and grades: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Confirmation Saint Reflection

**Saint Reflection Due**: June 15, 2025

**History behind the Confirmation Name**

In Sacred Scripture when one answers God’s call, he/she experiences a change of heart. There are several Scripture stories of people whose names changed after they experienced a call from God: Abram to Abraham, Sarai to Sarah, Jacob to Israel, Simon to Peter, and Saul to Paul. As you prepare for the Sacrament of Confirmation, you seek a new name. A good way to consider this is to recall the basic formula “I was (selfish, lustful, prideful, angry, etc.) and then I met Jesus, and now I am (Patient, Chaste, Kind, etc)

You may choose to keep the name given to you at Baptism if it is a saint’s name. This shows the sacramental connection to your Baptism and First Communion. To stay with your Baptismal name would demonstrate that you feel there is a continual growth in your faith, and you wish to make this formal through Confirmation. You may also select the name of a saint who inspires you. Taking a new name at Confirmation is an expression of a desire to accept a new role in the Church.

**The Saint Reflection**

* Whatever name you decide on, your own name or that of a favorite saint, we ask that you explore **how this holy person, this saint, offers you witness to walk more closely with Christ.**
* **This is a personal reflection, not a research paper!**  However, you are expected to use reliable sources when seeking information.

**Confirmation Name**

If you intend to take another name for Confirmation, state it explicitly in your reflection:

1. For Confirmation, I am taking the name of…because **OR**

2. For Confirmation, I am affirming my Baptismal name of … because

**Guidelines for writing your Saint Reflection**

1. **Paper should be about 2 pages, in a Word or Google Doc** (double spaced, font size 12)
2. Make sure you include your name on the top of the paper.
3. Do your best to write a genuine, reflective, original work – not a cut and paste job off the internet.
4. Please type this reflection so that it is clearly readable.
5. All papers are to be submitted to the Youth and Young Adult Minister, Neil Saindon, nsaindon@popgb.org

**What to include:**

1. Start with: For Confirmation I am taking/affirming the name…
2. Provide a summary of their life (1 paragraph minimum)
3. Explain why you selected this Catholic saint?
4. How can the life of this saint be a model of faith and commitment to you in your life?
5. How does this saint influence the Church today?

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Your street address

Format for Letter to the Bishop

*Due June 15, 2025*

Due

City, State Zip Code

Today’s Date

The Most Reverend David L. Ricken, DD, JCL

P.O. Box 23825

Green Bay, WI 54305-3825

Dear Bishop Ricken,

*In your own words write to the Bishop and share with him:*

Something about yourself (school, job, interests, family, etc.), and include that you are a member of the 2025 Prince of Peace Confirmation Class.

Please Request to be confirmed in Fall of 2025 because: share why your Catholic faith is important to you. It may help you to think about:

1. The ways in which this Sacrament will strengthen your relationship with Jesus
2. The role of faith in your life
3. What it means to you to be a part of our parish community and/or
4. How the Holy Spirit empowered the Apostles to be witnesses for Jesus (read and reflect on the Acts of the Apostles)

Share about your Confirmation commitment and how you have grown: i.e. Mass attendance, meeting with your sponsor, prayer life, participation in class sessions, and morality.

Also share:

1. Something about your service hours and what you gained from the experience.
2. Anything else you have done that demonstrates your willingness to be a disciple of Jesus.
3. Something meaningful about the Retreat.

(Optional) Conclude your letter with a quotation from Scripture which will serve as your inspiration as you move on beyond Confirmation. This can be a sentence or a few sentences. Include an explanation as to why you chose this passage.

Thank the Bishop for taking the time to read your letter and that you are looking forward to meeting him.

Sincerely,

Your Typed Name

**Important Notes:**

1. Letter must be *at least* 1 page, but it usually takes 2 to 3 to do the subject justice, 12 font, double spaced and forwarded to the Youth and Young Adult Minister, Neil Saindon, [nsaindon@popgb.org](mailto:nsaindon@popgb.org)
2. Make sure you include the appropriate headings on your letter (see above).
3. **This letter MUST be turned in on June 15, 2025 as these letters MUST be on the Bishop’s desk two weeks before Confirmation!**
4. Please use a computer, write in complete sentences, and proof your letter for spelling and grammar.
5. **A picture containing drawing

   Description automatically generated**This letter will be reviewed by the Religious Education Department prior to it being submitted to the Bishop, and grammatical corrections will be expected. Plagiarism is easy to spot and will not be tolerated.

**3425 Willow Rd.  
Green Bay, WI 54311  
(920) 468-5718  
Fax: (920) 468-5713  
www.popgb.org**



**Prince of Peace Catholic Community**

**Confirmation Information Form**

*(Please Print)*

Student Information

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Baptism \_\_\_\_\_\_\_\_\_\_\_\_\_

City, State and Parish of Baptism\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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City of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Information

Mothers Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student has dietary restrictions/allergies? Yes\_\_\_\_ No\_\_\_

If yes, please offer information regarding the restriction or allergy below:

**3425 Willow Rd.  
Green Bay, WI 54311  
(920) 468-5718  
Fax: (920) 468-5713  
www.popgb.org**



**Prince of Peace Catholic Community**

**Confirmation Information Form**

*(Please Print)*

Sponsor Information

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parish Registered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsored student name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Confirmation Sponsors must complete attached form and return to Prince of Peace Parish Office.

***Due on or before June 15, 2025***

**CONFIRMATION SPONSOR COMMITMENT**

A Confirmation sponsor is a witness to the commitment that the Confirmation Candidate is making to Christ. The sponsor presents the candidate to the Bishop and stands with him/her at the anointing of the Holy Spirit. In choosing a sponsor, the candidate for the reception of Confirmation should select a person with the characteristics listed below. These characteristics come from Canon Law of the Catholic Church and the guidelines for the Green Bay diocese.

1. The sponsor may be a man or a woman, but not a parent and must be at least 16 years old.
2. The sponsor must be confirmed, practices his/her faith by regular attendance at Sunday Mass and regularly receives the Eucharist. The sponsor leads a life in harmony with the Catholic faith.
3. The sponsor will willingly participate in the Confirmation candidates preparation process, by being a person who exemplifies in faith and action a life that the Candidate can follow as an example of a person journeying toward a closer relationship with the Lord, participates in the liturgies, and will encourage the young candidate to live a Christian life during the preparation period and after Confirmation.

Please have the sponsor read this form and acknowledge the following with their signature.

* I am a Confirmed, practicing Catholic in good standing with the Catholic Church
* I have carefully read the guidelines for sponsors.
* I practice my faith and the celebration of my life and God’s life at Mass on Sundays.
* I realize the importance of my good example in encouraging all whom I meet in their journey toward a closer relationship with God the Father, Son and Holy Spirit, and I accept my responsibility as a Confirmation sponsor for:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Confirmation Candidate’s Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Sponsor’s Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Sponsor’s Signature & Date)

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***Due on or before June 15, 2025*A picture containing drawing

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