

## Parish Council Meeting Agenda

April 25, 2024 ~ 6:30-8:00pm

**Parish Mission:** Prince of Peace is a welcoming and engaged Catholic community dedicated to spreading the Gospel of Jesus Christ through prayerful worship and sharing our gifts of charity, compassion, and service.

Parish Council Members   X=absent			
	Deacon Jeff Prickette- Parish Administrator		Donell Bonetti- co chair/member at large
	Doug Wichman- Secretary Trustee	X	Sara Shefchik- co chair/member at large
	Jackie Goral- Discipleship	X	Deb Bos- Community Life
X	Jennifer Mahoney- member at large/Young Adult rep	X	Jenny Vandenlangenberg- Family and Youth Initiatives & PC secretary
	Emily Myrda- Helping Hands		Barb Rueckl- Worship
X	Phyllis John- member at large (Welcoming)		

March minutes: click [HERE](#)

Please review all committee minutes posted on the [Parish website](#).

RE Report from Theresa (April): Click [HERE](#)

YA Report from Neil (April): Click [HERE](#)

Prayer: Doug

1. Necessary for Theresa and Neil to send monthly reports to Parish Council?
  - a. Initially, both were sending monthly reports to FYI; this was a practice that had been done way back when the school was tied to our parish and the FYI committee was actually the school board/education committee
  - b. Since January, 2024 when the FYI committee restructured a bit, Neil and Theresa have been sending reports to Parish Council
  - c. Other staff do not send reports to Parish Council; rather, they report to Deacon Jeff
  - d. Thus, the Parish Council decided that Theresa and Neil do not need to continue to send reports to Parish Council
  - e. Perhaps at the beginning and closing of the school year, an update from Dcn Jeff would be helpful

- f. To note, parent involvement during RE student classes is a goal for this coming year (designing parent program)
2. Father Ryan's celebration on June 1 and 2 after all Masses
  - a. Cupcakes; donuts, coffee, milks
  - b. Gold theme; balloons and flowers; gold gift/card basket; large framed photo of him with the Eucharist--parish members can sign the mat that's around the frame; gift certificates (from various restaurants) will be given from the parish; Parish Council/Finance Council/Staff will sign a card that Barb rotates
  - c. Thanks to Barb Rueckl for organizing the details and working with others in the parish to make this a special event.
3. Grand Opening, June 8, Saturday after 4:30 Mass
  - a. Grand Opening prayer card: Red created & printed
  - b. Parish Council gave Red some edits for the Prince of Peace Parish Pamphlet (Committees Overview)
4. Father Hoffman--coming July 1
  - a. Dcn. Jeff had lunch with him and was very impressed.
  - b. A welcome will be planned down the road.
5. Important notes from Finance Council (see below in red)
6. Scrip Raise Right: tutorial/demo from Susan Rosek? (see info below from Susan)--a visit from her at a PC meeting in the future, so committees can spread the word
7. Parish Life logo (scroll down to see image)--approved; Donell will let Red know the revisions look good

**Next meeting: Thursday, May 23 at 6:30pm**

### **Important Notes from Finance Council**

1. There was a Cool Funds request for the purchase of a Photo Background that could be used for multiple committees and events. This will consist of a folding screen with a backdrop featuring our logo and sayings much like you see behind sporting events speakers. We hope this will give us more exposure on social media and between friends. Cost is \$1200 and was approved. We hope to receive it for our June 8 grand opening.

**Keep the Photo Background in mind for a social media "staging" area/photo opportunity with any upcoming events.**

2. With our new addition, we discussed our Supply Room in the basement for general consumables such as napkins, plates, coffee, etc. We want to eliminate each group having their own supplies as it duplicates purchases. We will need to educate all of our groups on the new process, and ask them to

review supplies if running low before their event. Kathy Pelnar could also be a resource to review the supplies downstairs or in the refrigerators occasionally and reorder when stocks get low. We determined that we will NOT chargeback supplies to each committee as this is too time consuming. We will just expense purchases into a Supplies Expense account the first year. We will budget \$3000 for this account in our first year and see where it ends up. The exception will be large events like the picnic that will order their supplies as normal and it will be charged to the Picnic budget. Education to our committee volunteers will be key to successful implementation.

**This will be a shift in thinking when organizing events. Please keep this in mind and communicate with Kathy. Please talk to your committee about this.**

3. We reviewed a request for a possible new position of Director of Ministry, Outreach, and Evangelization. This position could help with other groups and also work on external evangelization. We decided that we would table this position discussion for at least a year as we need to see how we grow into our new surroundings, and how much extra these new surroundings will cost us on a yearly basis for utilities, upkeep, etc. We also have some other potential costs or positions brought up previously that may be needed in the future first to tackle internal needs.

## Info on Raise Right

Greetings All,

The Distribution for 2023 – 2024 has been completed. Please find the “Distribution Group Summary” and the “Current Inventory Value” reports attached as requested.

In summary:

Rebates earned during the distribution year were \$14,887.63 (\$13 less than last year).

From that : \$12,891.05 was retained by POP

\$ 1,367.27 was used by Religious Education students to help pay RE tuition.

\$ 629.31 was used to pay Diocesan Catholic School students' tuition.

You will note an RE Relief Fund was set up for people who wish to contribute to a needy family. Theresa personally handles those cases.

47 parishioners earned \$25 to \$100 dollars in rebates, (far more under the \$25 mark)

27 parishioners earned \$101 to \$200 dollars in rebates and

22 parishioners earned \$201 to \$617 dollars in rebates.

I like to refer to them as STARS, SUPER STARS, and SPECTACULAR SUPER STARS in that order. I feel the people who participate should be appreciated and I am working on some sort of thank you to send via email.

Online sales continue to grow, and many parishioners use the “reload” feature regularly. Raise Right is totally automated and requires no work on our part except to print a report. My goal this year is to attempt to increase usage via communication and marketing.

**If Finance or Parish Council would have time for a demonstration,** I would be happy to set something up. It is so easy and user friendly it just seems a shame more people don't use the Raise Right app. As you can see above, it is a worthwhile fund raiser.

If you would like me to put together a paragraph for the Annual Report, please send me the form.

Sincerely,

Susan Rosek

Raise Right/ScripWare Coordinator

