



Parish Council Meeting Minutes
 April 20, 2023 ~ 6:30 - 8:00pm
 Fellowship Hall

Parish Mission: Prince of Peace is a welcoming and engaged Catholic community dedicated to spreading the Gospel of Jesus Christ through prayerful worship and sharing our gifts of charity, compassion, and service.

Members Present			
x	Deacon Jeff Prickette- Parish Administrator	x	Donell Bonetti- co chair/member at large
x	Gene Hoelter- Secretary Trustee	x	Sara Shefchik- co chair/member at large
x	Jackie Goral - Discipleship	x	Deb Bos- Community Life
x	Jennifer Mahoney- member at large	x	Jenny Vandenlangenberg- Family and Youth Initiatives & PC Secretary
x	Emily Myrda- Helping Hands	x	Barb Rueckl- Worship
x	Phyllis John- member at large (Welcoming)	x	Erik Wiegand - Young Adult Committee

February minutes: click [HERE](#)

Due to Holy Week, the Parish Council did not meet in March.

1. Opening Prayer was provided by Jackie.
2. A building project update provided by Donell and Deacon Jeff: The plans are being finalized, and large items such as flooring, furnishings, and AV equipment are being priced out to begin to hone in on accurate estimates for the project. Bids will be going out to General Contractors on May 8th and due back on May 26th. The Parish Council and Finance Council will help choose the final GC on May 30th. The final construction plan will be submitted to the Diocese for approval by June 8th. We will need to re-kickstart the capital campaign in the upcoming weeks after taking a pause for the Lenten/Easter season because we are still \$700,000 short of the fundraising goal.
3. Jeff and Donell let us know that the Pet Policy is now updated and located on Parish Website.
4. Mindy Toneys from the Church Picnic Committee spoke to the council about the ideas that the Picnic Committee, Staff, and Parish Council have been thinking about to bring a little more of Jesus into our event that would set it apart from other picnics and festivals that are not religion affiliated. She is going to take some of them back to the Picnic Committee to get more input and we will discuss it further at our next meeting in May. [Picnic Ideas](#)
5. The Secretary Trustee position will be opening up in July since Gene Hoelter has decided to not renew his term. June 18th will be the election. Responsibilities of this role include reviewing the operations of our church, attending meetings of committees, and ensuring that we are following Diocesan rules.
6. The group reviewed the current [Organizational Structure of Committees](#) that is found at this link. We then took a look at the rough draft of a new structure that Red began to create that features graphics for each committee

and also shows that Pastoral Care is at the heart of everything we do. Click here to view this draft: [Draft of Revised Organizational Structure](#) This brought up several other topics on things that the Parish Council will be tasked to iron out. The Community Life and Social Committees could be restructured as we look at the purposes of our events. Are they fundraising, service providing, or social events? Additional time is needed to work on this re-structure.

7. The new member info booklet is being updated by Kody. We also need to take a look at how we are engaging the new members after they join. There is a lengthy survey in the new member packet that is not being returned to us at this time. The Welcoming Committee and possibly Parish Council need to help with revising the booklet/packet. We talked about providing something like a card or magnet with a QR code on it that will bring people to our website to find out about the ways they can get involved with our committees and events they would be able to attend. This would ensure that they are always receiving the most updated information as the website is always current.
8. Event Planning: Please continue to fill out the new form for your events 6 months in advance–this puts us at September events already! If necessary, Kody will help committees submit a REQUEST FORM for any new events. Donell is going to ask Kody and Red if an e-mail with a recap of the submitted form to the person submitting it would be possible. Remember to think about how Jesus is being sprinkled into each event. Also consider planning more events post Christmas and Easter as those times are typically light and we need to capitalize on having something to invite the additional people to who attended Masses on those major feast days.

We also talked about how committees can apply for the “Cool funds” that are budgeted for in the Annual Parish Budget. These are funds intended to cover things to purchase or events to hold that come up throughout the year and were not originally included in the yearly budget. The council thinks that requesting money for a new event should use the event form after partnering with a supporting committee. If it is something that would be purchased, a proposal should be submitted to Parish Council for approval, then communicated to the Finance Council to disburse the funds.

Next meetings: Thursday, May 25th 6:30 and Tuesday, May 30 at 5pm-6:30 Joint FC & PC meeting (decide on contractor/builder)

Respectfully submitted by Jenny VandenLangenberg

